



**Community Development Specialist-I**  
**Position No. 463-29-147**  
**Salary Grade (70)**  
**Salary Range: \$57,177 - \$91,405**

*It is the practice of GVPH to post the entire salary range for each job posting from hiring level to top of the range.  
Salary offer will be commensurate with experience, education, and equity with others in the agency upon hire.  
Local government entities may not offer salary levels outside of the posted salary range for any job posting.*

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Granville Vance Public Health (GVPH) is currently accepting applications for the position of Community Development Specialist I, known internally as a **Substance Use Treatment and Prevention Program Manager**.

Primary duties for this full-time position are project-management oriented, team-based, and public relations & community-development focused. Primary effort will be spent managing the implementation of evidence-based strategies in the community related to preventing and treating substance use disorders. **The person in this position will be responsible for managing current and emerging projects that integrate public health prevention strategies, drug treatment strategies, and behavioral health programs through opioid settlement funds that aim to address the opioid crisis for Granville County.**

The person in this role will be responsible for building and sustaining collaborative community relationships that help public health lead and develop integrated care. The person in this role will need to focus on project management and will lead human-centered design work with partners external to the health department as well as with staff internally. This role will connect clinic and community health promotion efforts.

High-level community partnerships and effective collaboration are essential components of each of these efforts. This full-time position will improve mental health and substance use disorder integration and systems of care to best meet community needs in line with the reporting requirements of the NC Attorney General's Office for Opioid Settlement funding to counties.

**REQUIRED MINIMUM TRAINING and EXPERIENCE:** Minimum qualifications for this position are graduation from a four-year college or university and at least three years of experience, preferably in a field related to the specific program assignment; or an equivalent combination of training and experience. Project management and grants management experience are preferred.

**COMPENSATION PACKAGE:** GVPH offers competitive benefits including paid group medical insurance, N.C. Local Government Employees Retirement System membership, twelve paid holidays, and vacation and sick leave. Other voluntary group benefit options are available, including 401(k), 457(b), dental insurance, life insurance, vision insurance and flexible spending accounts.

To apply for this position interested applicants must submit the following: a completed state application (PD 107) and three work-related reference contacts. May submit via email to [humanresources@gvdhd.org](mailto:humanresources@gvdhd.org) or postal mail to:

Human Resources Manager  
Granville Vance Public Health  
Post Office Box 367  
Oxford, North Carolina 27565

**SELECTION PROCESS:** Includes review of qualifications, structured interviews, reference checks on qualified applicants, and completion of all required forms. This position is open until filled, with first review of applications on December 29, 2023.

**Granville Vance Public Health is an Equal Opportunity Employer.**