



August 1, 2023

**PUBLIC HEALTH EDUCATOR III**  
**Health Promotion and Wellness Department Supervisor**  
**Salary Grade (71)**

**Salary Range is \$59,923 to \$95,796.**

*Salary offer will be commensurate with experience, education, and equity with others in the agency upon hire.*

*Local government entities may not offer salary levels outside of the posted salary range for each job posting.*

*It is the practice of GVPH to post the entire salary range for each job posting from hiring amount to top of the range.*

Granville Vance Public Health is currently accepting applications for the position of Public Health Educator III. This position will serve as the *Health Promotion and Wellness* Department Supervisor and will be a key leadership team member for the agency.

**THE PRIMARY PURPOSE:** The primary duties for this exciting full-time position are human-centered, analytical, supervisory, consultative, and strategic. The leadership role directs a health promotion and wellness program for a large geographical area including, for some projects, up to an 8-county region of North Carolina. The person in this position will be responsible for supervising all aspects of multiple health promotion programs, all health promotion team staff members for the two-county district, and all health department grant-funded programs including budgets, deliverables, reporting, and strategic partnerships. Grant preparation and management will also be one of the responsibilities of the person in this position together with academic partners and strategic partners associated with our rural academic health department model.

**MINIMUM QUALIFICATIONS:** A Master's degree in Public Health and two years' experience in public health; or graduation from a four-year college or university with a major in health education and four years' experience in public health education; or an equivalent combination of education and experience. Applicants with teaching, grants management, publishing, and project management skills, three years of supervisory experience, and ten years of work experience are preferred. Must be able to work effectively with people of all educational levels and backgrounds. Must have strong written and oral communication skills.

**COMPENSATION PACKAGE:** GVPH offers competitive benefits including paid group medical insurance, NC Local Government Employees Retirement System membership, thirteen paid holidays, and vacation and sick leave. Other voluntary group benefit options are available, including 401(k), 457(b), dental insurance, life insurance, vision insurance and flexible spending accounts.

**APPLICATION PROCESS:** Interested applicants must submit a cover letter; a completed **State Application (PD 107)** and official college transcripts; and three work-related reference contacts. May submit via email to [humanresources@gvph.org](mailto:humanresources@gvph.org) or postal mail to:

Personnel Director  
Granville Vance Public Health  
Post Office Box 367  
Oxford, North Carolina 27565

**SELECTION PROCESS:** Includes review of qualifications, structured interviews, writing sample, reference checks on qualified applicants and successful completion of pre-employment drug screen. This position is open until filled.

GVPH IS AN EQUAL OPPORTUNITY EMPLOYER.

*Your Environment. Your Community. Your Health.*

**Granville County**  
101 Hunt Drive  
Oxford, NC 27565  
919.693.2141

Granville Vance Public Health  
PO Box 367  
Oxford, NC 27567  
[www.gvph.org](http://www.gvph.org)

**Vance County**  
115 & 125 Charles Rollins Road  
Henderson, NC 27536  
252.492.7915