



February 14, 2024

**Licensed Practical Nurse II – Nurse Triage  
Salary Grade (62)**

**Position number 463-50-201**

**Salary Range starts at \$40,173 to \$64,221.**

*Salary offer will be commensurate with experience, education, and equity with others in the agency upon hire.*

*Local government entities may not offer salary levels outside of the posted salary range for each job posting.*

*It is the practice of GVPH to post the entire salary range for each job posting from hiring amount to top of the range.*

Granville Vance Public Health is currently accepting applications for a full-time position of **Licensed Practical Nurse II (LPN II)**.

**THE PRIMARY PURPOSE:** Granville Vance Public Health is seeking an initiative-taking LPN committed to patient centered care with strong customer service skills to fill a full-time Nurse Triage position to provide medical triage via telephone to patients. This position will be Monday- Friday, 8:30am- 5:00pm with 1 hour for lunch. The preferred candidate will provide exemplary telephonic triage care to GVPH's patient panel, utilize their clinical decision-making skills efficiently, refer the patient on to the next appropriate level of care or program and utilize evidence-based guidelines to document triage episodes within an electronic health record system. Some clinical coverage may be required, as well as assisting other nursing staff with client communications for follow-up and requests.

**MINIMUM REQUIREMENTS:** Graduation from a state accredited program of practical nurse education and one year of practical nurse experience, which includes advanced or in-service training in the area to which assigned; or graduation from a state accredited program of practical nurse education including a pharmacology course, or completion of an approved pharmacology course upon graduation, which provides the knowledge, skills, and abilities needed for the administration of medications required by the work setting (typically in a hospital, infirmary, or intellectual disability center); or an equivalent combination of education and experience.  
**NECESSARY QUALIFICATIONS:** A current license to practice as a Practical Nurse in North Carolina by the North Carolina Board of Nursing.

**PREFERRED REQUIREMENTS:**

1. Ability to establish and maintain collaborative relationships with health care and other human services professionals.
2. Experience in primary care, public health, care management/coordination or another related field.
3. Skills in client interviewing, disease case management and client-centered counseling are strongly preferred.
4. Competence in the ability to triage patients over the phone and in person.
5. Strong computer skills, particularly related to Microsoft applications (Word and Excel).
6. Ability to express ideas clearly, concisely, and sensitively in verbal and written communication.
7. Ability to plan and execute work in a timely manner to meet established goals.
8. Ability to work successfully among culturally diverse populations.

**COMPENSATION PACKAGE:** GVPH offers competitive benefits including paid group medical insurance, N.C. Local Government Employees Retirement System membership, thirteen paid holidays, and vacation and sick leave. Other voluntary group benefit options are available, including 401(k), 457(b), dental insurance, life insurance, vision insurance and flexible spending accounts.

**APPLICATION PROCESS:** Interested applicants should submit a cover letter, completed **State Application (PD-107)**, college transcripts and three work-related reference contacts via email to [humanresources@gvph.org](mailto:humanresources@gvph.org) or to:

Personnel Director  
Granville-Vance District Health Department  
Post Office Box 367  
Oxford, North Carolina 27565

**SELECTION PROCESS:** This includes review of qualifications, structured interviews, reference checks on qualified applicants and successful completion of a pre-employment drug screen. **This position is open until filled.**

GVPH is an equal opportunity employer.