



# Step-by-Step Guide to the MyNCWIC Portal for Families

For telehealth WIC appointments, you need to use a Gmail email address.  
Details about Signing Up for MyNCWIC Portal QR code shows you how to set up a free email address.

## MyNCWIC Portal QR Code



Welcome  
to the  
MyNCWIC Portal!

You're just steps away from a quicker, more efficient way to manage your WIC appointments!

## Details about Signing Up For MyNCWIC Portal QR Code



### Create a Shortcut on Phone for Portal

Apple: Tap share icon at bottom, and select "Add to Home Screen."

Android: Tap 3 dots in the top right corner, and select "Add to Home Screen."

- ✓ **1. Visit the Portal:** Start by going to [MyNCWIC Portal](#).
- ✓ **2. Existing NCID Users:** Skip steps 3 through 5, if you already have a NCID through ePASS (such as SNAP or Medicaid), you can use the same credentials.
- ✓ **3. NCID Registration:** Navigate to [NCID Website](#) and click on "Register Now."
- ✓ **4. Create an Account:** Choose "Individual" and fill out ALL the required fields:
  - Create a user ID: \_\_\_\_\_ ✓
  - Create a password: \_\_\_\_\_ ✓
  - Confirm your details by clicking "Confirm."
- ✓ **5. Account Confirmation:** Look for a green success box and a verification email. Click the link in the email and **wait for 5 minutes**.
- ✓ **6. Log In:** Return to the [MyNCWIC Portal](#) and click "Login" using your NCID user ID and password.
- ✓ **7. Link Your Information:** When prompted, link your NCID with your WIC information
  - eWIC card number ✓
  - Date of Birth of the Parent/Guardian/Adult Participant ✓
  - Zip code ✓
  - Click "Submit."
- ✓ **8. Access Granted:** Once your accounts are linked, you'll be directed to the MyNCWIC Portal home screen.

### Granville County

1036 College Street, Building C  
Oxford, NC 27565

Phone: 919-693-1333

### Vance County

115 Charles Rollins Road  
Henderson, NC 27536

Phone: 252-492-3147

This institution is an equal opportunity provider.